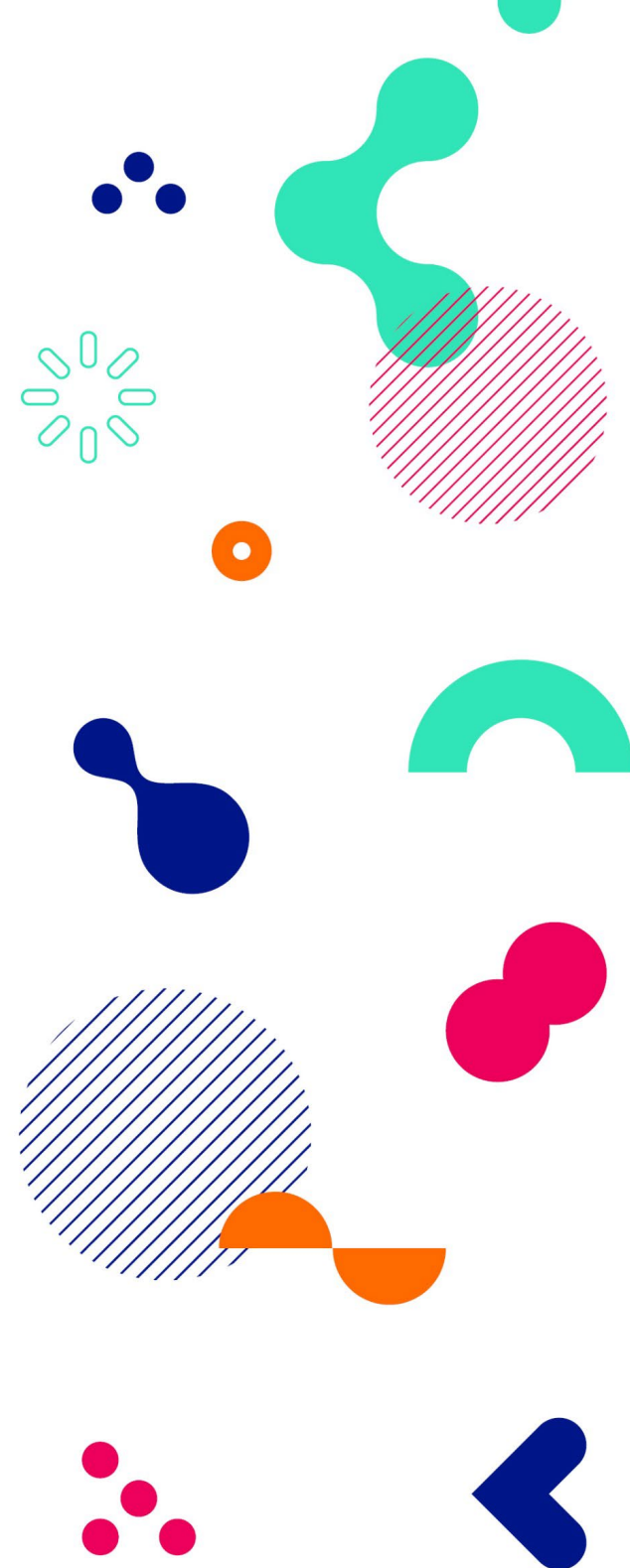




Central European Joint Infodays 2023

Training seminar focusing on the Erasmus+ centralised actions in higher education and cooperation with partner countries.

4-5 December 2023



How to prepare your Erasmus Mundus Design Measures application?

Bettina Ugrósdý-Beregi and Márton Beke

Tempus Public Foundation (HU01 National Agency)

Hungary



What is it all about?

- ✓ To support the development of Erasmus Mundus Joint Master programmes (fully integrated joint curriculum by a consortium, physical mobility, joint or multiple degree)
- ✓ Expected outcomes: joint programme design, joint administrative procedure, common student services, joint promotion and dissemination, joint degree policy and launch of accreditation process

Getting started – Basic info

- ✓ Online application procedure
- ✓ Submitted by the contact person of the applicant institution
- ✓ Deadline: 15 February 2024 17:00 (Brussels time)
- ✓ ~3m EUR budget for ~55 projects

- ✓ EMDM and EMJM calls and the application forms are almost the same

Getting started – Technical info

What do you need?

- visit [FTOP](#)
- [EU Login account](#)
- [PIC code](#)

Getting started – Supporting documents

[Programme Guide 2024](#)

[Call](#)

[Online support materials](#) (user manuals, IT support guide)

[FAQ](#) (questions with valid answers)



Getting started – Eligibility criteria

Applicant:

- HEI established in the EU, third country associated to the programme, third country not associated to the programme
- HEI should be able to deliver a minimum level of education corresponding to ISCED 7 (master level)
- valid ECHE needed for HEIs in the EU and third countries associated to the programme
- financial and operational capacity

Find it online

- Select the topic: ERASMUS-EDU-2024-EMJM-DESIGN

- Select the type of submission: Lump Sum Grants



Call data
Call: ERASMUS-EDU-2024-EMJM-DESIGN
Topic: ERASMUS-EDU-2024-EMJM-DESIGN
Type of action: ERASMUS-LS
Type of MGA: ERASMUS-AG-LS

ERASMUS Lump Sum Grants [ERASMUS-LS], ERASMUS Lump Sum Grant [ERASMUS-AG-LS]

Start submission

Create proposal

- Find your organisation
- Select your role
- Proposal acronym
- Short summary



Find your organisation

PIC Short name

Search for your organisation

Can be still changed later in the Application form Part A

Application form

Part A: Administrative form



General information, data about the applicant institutions and contact person

Part B: Technical description



Narrative part, work package and deliverables

Part C: Administrative forms



Specificities: Nr. of ECTS, type of degrees, participating organisations

Main changes compared to call 2023

- Introduction of minimum thresholds for all 4 award criteria:

- ✓ 20/40 points for "Relevance of the project"
- ✓ 10/20 points for "Quality of the project design and implementation"
- ✓ 10/20 points for "Quality of the partnership and the cooperation arrangements"
- ✓ 10/20 points for "Impact"

- In case of ex aequo: the priority order will be "Relevance of the project", "Quality of the project design and implementation" and "Impact".

- Reinforcement of the message that applicants should be able to deliver a minimum level of education corresponding to ISCED 7 (master level)

Part A – Administrative forms (1)

To access them, use  icon

Main sections:

1. General information
2. Participants
3. Budget

Part A – Administrative forms (2)

1. General information

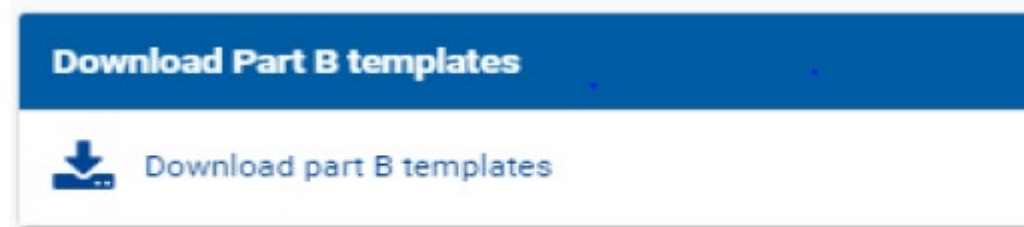
- Title, language of the proposal
- Project duration = 15 months
- Scope of the proposal (free text)
- Priorities of the European Commission (if relevant)
- Abstract (200 characters)
- Submitted under another call in the past 2 years (if relevant)
- Declarations

Part A – Administrative forms (3)

2. Participants: Applicant organisation, department(s), contact person(s)
3. Budget: fixed lump sum contribution of 60 000 EUR

Part B – Technical description (1)

- It is the only mandatory document, download the template, edit it and upload the pdf file



(Partners can be named here)

- No other document is needed



Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. ⓘ

Part B *

List of previous projects

Other annexes

Upload 

Upload 

Upload 

Part B – Technical description / S1 Relevance (3)

The key is to read the **Programme Guide** carefully and follow the instructions of the **Application form**

1. *Background and general objectives:* relevance in relation to the Erasmus Mundus Design Measures, contribution to the priorities of the call
2. *Needs analysis and specific objectives:* e.g. rationale for the design of a highly integrated Master programme, potential to involve Erasmus Mundus under-represented EU Member States and third countries associated to the Programme, institutions from these countries and/or thematic areas
3. *Complementarity with other actions and innovation:* e.g. project ambition compared to the offer of existing Master programmes

Part B – Technical description / S2 Quality (4)

The key is to read the **Programme Guide** carefully and follow the instructions of the **Application form**

1. *Concept and methodology*: ‘Quality of the project design and implementation’ award criteria section from PG
2. *Project management, quality assurance and monitoring and evaluation strategy*: Quality of the project design and implementation part of the PG
3. *Project teams, staff and experts*: CVs are not necessary
4. *Cost effectiveness and financial management*: N/A
5. *Risk management*: not necessary

Part B – Technical description / S2 Quality (5)

The key is to read the **Programme Guide** carefully and follow the instructions of the **Application form**

Partnership:

Consortium set-up: cooperation and division of roles

Consortium management: N/A

Part B – Technical description / S 3&4 (6)

The key is to read the **Programme Guide** carefully and follow the instructions of the **Application form**

Impact: ambition, activities foreseen for the promotion and dissemination of the EMJM programme and project outcomes, envisaged steps to successfully launch/implement the new EMJM and foreseen measures to ensure its sustainability

Work plan and project activities:

Only one (WP 1 —“project acronym”); name who is participating in it

Milestones are not necessary

Timetable – 15 months

for the dissemination level of main deliverables use the list of EMDM expected outcomes/joint mechanisms listed in the PG (types: SEN(sitive) or PU(blic))



Part B – Technical description / S 5&6 (7)

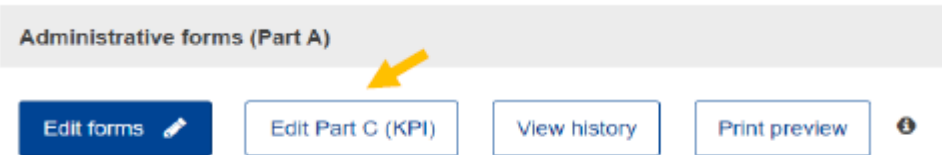
The key is to read the **Programme Guide** carefully and follow the instructions of the **Application form**

Other: N/A

Declarations

- Declaration on double funding: Yes/No
- Declaration on Seal of Excellence: Yes/No

Part C – Administrative forms



- Select type of organisation

Type of organisation

Please select the type of organization



Type of organisation

Please select the type of organization

Type of organisation

Please select the type of organization

- Nr of ECTS of the new Master
- Type of degree to be awarded
- Participating organisations

Validate and submit



Edit and Save as many times as necessary



Run a validation of the draft proposal (check)



Error: mandatory information is missing
Warning: missing information (not blocking the submission)

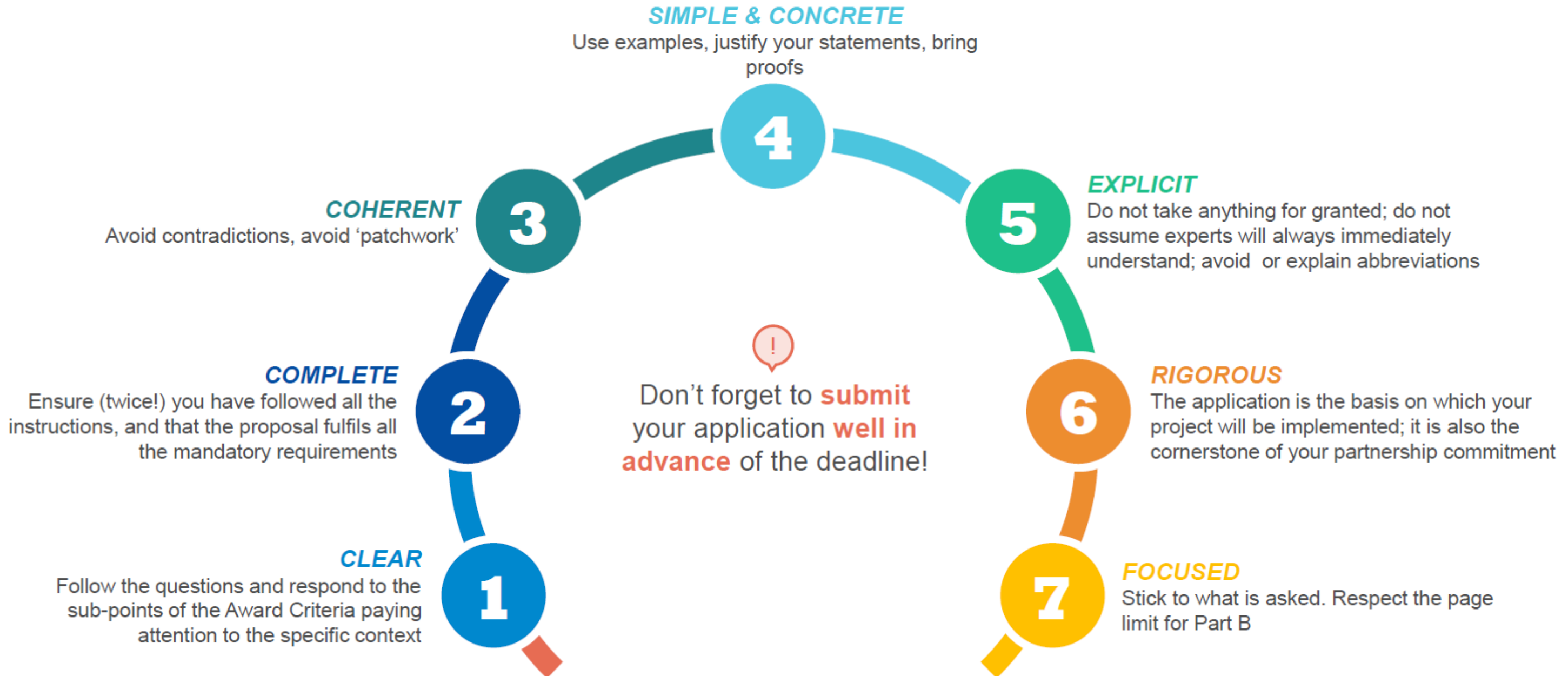


After the submission you can still edit BUT resubmit



Proposal Submission User Manual

General advice



Selection roadmap





Other information sources

- ✓ [Erasmus Mundus, analysis of the results of the second 2021-2027 call \(joint masters and design measures\)](#)
- ✓ [Erasmus Mundus, analysis of the results of the first 2021-2027 call \(joint masters and design measures\)](#)
- ✓ [Statistical factsheets on the achievements of the Erasmus Mundus Joint Master Degrees \(2014-2020\)](#)
- ✓ [Erasmus+ Factsheets](#)
- ✓ [Report 'Implementing Joint Degrees in the Erasmus Mundus action of the Erasmus+ programme'](#)
- ✓ [Erasmus Mundus Catalogue \(europa.eu\)](#)
- ✓ [EMJMD Cluster meeting 2018: European Approach for Quality Assurance of Joint Programmes](#)
and [Follow-up event 2019 "Implementing the European Approach for Quality Assurance for EMJMDs](#)
- ✓ [Erasmus Mundus Joint Master Degrees - The story so far](#)
- ✓ [Sustainability of Erasmus Mundus Master Courses - Best practice guide](#)
- ✓ [Erasmus+ Project result platform](#)

Thank you for your attention

