



Central European Joint Infodays 2023

Training seminar focusing on the Erasmus+ centralised actions in higher education and cooperation with partner countries.

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Workshop: Capacity Building in Higher Education (CBHE)

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CBHE in brief ...

✓ Purpose:

- **Focus on the needs** of the **third countries not associated** to the E+ Programme
- **Targeting the priorities** of the third countries not associated to the E+ Programme and matching them with the EU priorities for these countries
- **Maximising the benefit** to the **third countries not associated** to the E+ Programme

✓ Objectives:

- Modernisation of HEIs and HE systems
- Cooperation and Regional Integration
- Innovation
- Governance
- Accessibility
- Societal Impact

Regions eligible for CBHE

Western Balkans (Region 1)	Albania, Bosnia and Herzegovina, Kosovo*, Montenegro
Neighbourhood East (Region 2)	Armenia, Azerbaijan, Georgia, Moldova, Ukraine*
South-Mediterranean countries (Region 3)	Algeria, Egypt, Israel*, Jordan, Lebanon, Libya, Morocco, Palestine*, Syria**, Tunisia
Asia (Region 5a)	Bangladesh, Bhutan, Cambodia, China, DPR Korea, India, Indonesia, Laos, Malaysia, Maldives, Mongolia, Myanmar, Nepal, Pakistan, Philippines, Sri Lanka, Thailand, Vietnam
Central Asia (Region 6)	Afghanistan, Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan, Uzbekistan
Middle East (Region 7a)	Iran, Iraq, Yemen
Pacific (Region 8a)	Cook Islands, Fiji, Kiribati, Marshall Islands, Micronesia, Nauru, Niue, Palau, Papua New Guinea, Samoa, Solomon Islands, Timor-Leste, Tonga, Tuvalu, Vanuatu
Sub-Saharan Africa (Region 9)	Angola, Benin, Botswana, Burkina Faso, Burundi, Cameroon, Cabo Verde, Central African Republic, Chad, Comoros, Congo, Congo - Democratic Republic of the, Côte d'Ivoire, Djibouti, Equatorial Guinea, Eritrea, Eswatini, Ethiopia, Gabon, Gambia, Ghana, Guinea, Guinea-Bissau, Kenya, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mauritius, Mozambique, Namibia, Niger, Nigeria, Rwanda, Sao Tome and Principe, Senegal, Seychelles, Sierra Leone, Somalia, South Africa, South Sudan, Sudan, Tanzania, Togo, Uganda, Zambia, Zimbabwe
Latin America (Region 10)	Argentina, Bolivia, Brazil, Chile, Colombia, Costa Rica, Ecuador, El Salvador, Guatemala, Honduras, Mexico, Nicaragua, Panama, Paraguay, Peru, Uruguay and Venezuela
Caribbean (Region 11)	Antigua & Barbuda, Bahamas, Barbados, Belize, Cuba, Dominica, Dominican Republic, Grenada, Guyana, Haiti, Jamaica, St Kitts and Nevis, St Lucia, St Vincent & Grenadines, Suriname, Trinidad & Tobago

Regions eligible for CBHE and budgets (Call 2024)

Regions	Indicative 2024 CBHE budget	Strand 1	Indicative n° of projects	Strand 2	Indicative n° of projects	Strand 3	Indicative n° of projects
Region 1 Western Balkans	11.613.668	4.593.668	11	4.320.000	5	2.700.000	2
Region 2 Neighbourhood East	12.666.143	4.926.143	12	5.040.000	6	2.700.000	2
Region 3 South-Mediterranean countries	7.984.883	4.104.883	10	2.880.000	3	1.000.000	1
Region 5 ^a Asia	17.789.182	3.749.182	9	12.240.000	15	1.800.000	1
Region 6 Central Asia	4.923.200	1.043.200	2	2.880.000	3	1.000.000	1
Region 7 ^a Middle East	720.000	720.000	1				
Region 8 ^a Pacific	400.000	400.000	1				
Region 9 Sub-Saharan Africa	22.790.669	8.210.669	20	10.080.000	12	4.500.000	4
Region 10 Latin America	8.667.780	927.780	2	5.940.000	7	1.800.000	1
Region 11 Caribbean	720.000	720.000	1				
2024 CBHE indicative budget and n° of projects to be funded (national / regional)	88.275.525	29.395.525	69	43.380.000	51	15.500.000	12
2024 CBHE indicative budget and n° of projects to be funded (cross-regional)	9.541.725	≈ 12 proposals					
Indicative 2024 CBHE budget	97.817.250	≈ 144 proposals					

Project Types and Requirements for Consortia

✓ Project types:

- “**National projects**” involving HEIs from only one third countries not associated to the Erasmus+ Programme (for Regions 2, 3, 5a, 6, 7a, 8a, 9 only)
- “**Multi-country (regional) projects**” involving HEIs from more than one third countries not associated to the Erasmus+ Programme but within one region
- “**Multi-country cross-regional**” involving HEIs from more than one region (cross-regional)

✓ Minimum requirements for a consortium:

- 1 HEI from 2 different countries from: EU27, IS, LI, MK, NO, RS or TR
 - At least 2 HEI from each participating third countries not associated to the Erasmus+ Programme in the project
- ... and for Strand 3: National competent authority responsible for HE is required

→ Check additional rules in the Programme Guide!

Overarching Priorities

- ✓ **Green deal:** all Regions
- ✓ **Digital transformation:** Regions 1, 2, 3, 5a, 9, 10
- ✓ **Integration of migrants:** Regions 1, 2, 3, 9
- ✓ **Governance, peace, security and human development:** Regions 1, 2, 3, 5a, 9, 10, 11
- ✓ **Sustainable growth and jobs:** all Regions

→ Check on FTOP the descriptions of the priorities per strand and region!

→ Region 1-3 has sub-priorities!

Three Strands

- ✓ **Strand 1: Fostering access to cooperation in higher education**
 - e.g., facilitate access to **newcomers**, reach out to **people with fewer opportunities**
 - **Duration:** 2 or 3 years; **Funding:** 200.000 – 400.000 Euro
- ✓ **Strand 2: Partnerships for transformation in higher education**
 - e.g., innovation in **HE targeting labour market and society**, innovative **curricula** or **learning and teaching methods**, reform **governance** and **management** at HEIs
 - **Duration:** 2 or 3 years; **Funding:** 400.000 – 800.000 Euro
- ✓ **Strand 3: Structural reform projects**
 - e.g., promote **cooperation and mutual learning with public authorities** to foster innovation in the HE sector; modernise **HE** systems
 - **Duration:** 3 or 4 years; **Funding:** 600.000 – 1.000.000 Euro

Few messages

- ✓ Some countries are less represented (i.e. in **Sub-Saharan**)
- ✓ Ensure participation for **Pacific and Caribbean**
- ✓ Focus on least developed countries (**LDCs**) in **Asia and Latin America**
- ✓ **Check** the feasibility of CBHE projects in **countries with complex political situation**
- ✓ **Overarching priorities** should cover **all the Regions** involved in **multi-country cross-regional projects**
- ✓ Focus on **overarching priorities** that have been **less covered** in the past (i.e. digital transformation and integration of migrants).
- ✓ **Enlarge** the **range of themes** – ex: humanities

Application form and Overview of Award criteria

✓ Application form:

- **Part A:** Administrative Form & **Part C:** e.g. Statistics and Priorities: both e-Form
- **Part B:** Technical Description (max. 70 pages!)
- **Logical Framework Matrix Template (FLM)**
- **Budget Tables:** Lump Sum II → **Go to FTOP!**

✓ Award criteria:

- Relevance of the project (30 points)
 - Quality of the project design and implementation (30 points)
 - Quality of the partnership and the cooperation arrangements (20 points)
 - Sustainability, impact and dissemination of the expected results (20 points)
- **Go to the Programme Guide – there might be differences between the strands!**



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- Proposals must score at least 60/100 points in total to be selected
- At least half of the maximum points for each award criterion
- Additional considerations apply to determine priority among equal scoring proposals

Award criteria - Relevance

Relevance of the project

→ Go to the Programme Guide – there might be differences between the strands!

Purpose

- Relevant to objectives and activities of CBHE and specificities of the Strand,
- Adequate response to current needs of the target country(ies) or Region(s) and of the target groups,
- The extent to which the proposal addresses the EU overarching priorities.

Objectives

- Based on a sound needs analysis; clearly defined, specific, measurable, achievable, realistic,
- They address issues relevant to the participating organisations and development strategies for higher education in the eligible third countries not associated to the Programme.

Link to EU policy and initiatives

- The proposal takes into account and enhances complementarity/synergies with other interventions funded by the EU and other entities.

EU added value

- The proposal demonstrates that similar results could not be achieved without the cooperation of HEIs from the EU Member States or third countries associated to the Programme and without the EU funding

Award criteria - Relevance

1.1 Background and general objectives



Background and general objectives

Please address all guiding points presented in the Call document/Programme Guide under the award criterion 'Relevance'.

Describe the background and rationale of the project.

*How is the project relevant to the scope of the call? How does the project address the general objectives of the call?
What is the project's contribution to the priorities of the call (if applicable)?*

1.2 Needs analysis and specific objectives



Needs analysis and specific objectives

Please address the specific conditions/objectives set out in the Call document/ Programme Guide, if applicable.

Describe how the objectives of the project are based on a sound needs analysis in line with the specific objectives of the call. What issue/challenge/gap does the project aim to address?

The objectives should be clear, measurable, realistic and achievable within the duration of the project. For each objective, define appropriate indicators for measuring achievement (including a unit of measurement, baseline value and target value).

1.3 Complementarity with other actions and innovation — European added value

Complementarity with other actions and innovation

Explain how the project builds on the results of past activities carried out in the field, and describe its innovative aspects (if any).

Explain how the activities are complementary to other activities carried out by other organisations (if applicable). Illustrate the trans-national dimension of the project; its impact/interest in the EU area; possibility to use the results in other countries, potential to develop /cross-border cooperation among Programme countries and Partner countries, if applicable, etc.

If your proposal is based on the results of one or more previous or ongoing projects, please provide precise references to these projects.

Award criteria – Project Design & Implementation

Quality of the project design and implementation

→ Go to the
Programme Guide –
there might be
differences between
the strands!

Coherence

- Consistency between project objectives, methodology, activities and the budget proposed,
- Coherent and comprehensive set of appropriate activities to meet the identified needs and the expected results.

Methodology

- The logic of the intervention is of good quality, planned outputs and outcomes are coherent and feasible, and key assumptions and risks have been clearly identified.

Work plan

- Quality and effectiveness of the work plan are in line with their objectives and the deliverables,
- The relation between the resources and the expected results is adequate and the work plan is realistic, with well-defined activities, time-lines, clear deliverables and milestones.

Budget

- Cost efficiency and appropriate financial resources for a successful implementation of the project,
- The estimated budget is neither overestimated nor underestimated.

Quality control

- Control measures (continuous quality evaluation, peer reviews, benchmarking activities, mitigating actions etc.) and quality indicators ensure a project implementation of high quality.

Environmental sustainability

- The project is designed in an eco-friendly way.

Award criteria - Project Design & Implementation (1)

2.1.1 Concept and methodology

Concept and methodology

Please address all guiding points presented in the Call document/Programme Guide under the award criterion 'Quality of the project design and implementation'.

Outline the approach and methodology behind the project. Explain why they are the most suitable for achieving the project's objectives.

2.1.2 Project management, quality assurance and monitoring and evaluation strategy

Project management, quality assurance and monitoring and evaluation strategy

Describe the measures foreseen to ensure that the project implementation is of high quality and completed in time.

Describe the methods to ensure good quality, monitoring, planning and control.

Describe the evaluation methods and indicators (quantitative and qualitative) to monitor and verify the outreach and coverage of the activities and results (including unit of measurement, baseline and target values). The indicators proposed to measure progress should be relevant, realistic and measurable.

→ Logical Framework Matrix

2.1.3 Project teams, staff and experts

Project teams and staff

Describe the project teams and how they will work together to implement the project.

List the staff included in the project budget (budget category A) by function/profile (e.g. project manager, senior expert/advisor/researcher, junior expert/advisor/researcher, trainers/teachers, technical personnel, administrative personnel etc — use the same profiles as in the detailed budget table, if any (n/a for prefixed Lump Sum Grants)) and describe briefly their tasks. Provide CVs of all key actors (if required by the Call document/Programme Guide).



Name and function	Organisation	Role/tasks	Professional profile and expertise

Outside resources (subcontracting, seconded staff, etc)

If you do not have all skills/resources in-house, describe how you intend to get them (contributions of members, partner organisations, subcontracting, etc).

If there is subcontracting, please also complete the table in section 4.

Award criteria - Project Design & Implementation (2)

2.1.4 Cost effectiveness and financial management

Cost effectiveness and financial management *(n/a for prefixed Lump Sum Grants)*

Describe the measures adopted to ensure that the proposed results and objectives will be achieved in the most cost-effective way.

Indicate the arrangements adopted for the financial management of the project and, in particular, how the financial resources will be allocated and managed within the consortium.

⚠ Do NOT compare and justify the costs of each work package, but summarize briefly why your budget is cost effective.

→ Work Packages & Budget

2.1.5 Risk management

Critical risks and risk management strategy

Describe critical risks, uncertainties or difficulties related to the implementation of your project, and your measures/strategy for addressing them.

Indicate for each risk (in the description) the impact and the likelihood that the risk will materialise (high, medium, low), even after taking into account the mitigating measures.

Note: Uncertainties and unexpected events occur in all organisations, even if very well-run. The risk analysis will help you to predict issues that could delay or hinder project activities. A good risk management strategy is essential for good project management.

Risk No	Description	Work package No	Proposed risk-mitigation measures

Award criteria – Partnership & Cooperation Arrangements

Quality of the partnership and the cooperation arrangements

→ Go to the Programme Guide – there might be differences between the strands!

Management

- Solid arrangements are foreseen,
- Timelines, governance structures, collaboration arrangements and responsibilities well defined and realistic.

Composition

- Appropriate mix of organisations with the necessary competences relevant to the objectives of the proposal and to the specificities of the Strand,
- most appropriate and diverse range of non-academic partners.

Tasks

- Roles and tasks are assigned on the basis of the specific know-how, profiles and experience of each partner.

Collaboration

- Effective mechanisms to ensure efficient collaboration, communication and conflict resolution between the partner organisations and any other relevant stakeholders.

Commitment

- The contribution from the project partners is significant, pertinent and complementary,
- the proposal demonstrates the partners' involvement, commitment and ownership of the project's specific objectives and results, in particular from the third countries not associated to the Programme.

Award criteria – Partnership & Cooperation Arrangements

2.2.1 Consortium set-up

Consortium cooperation and division of roles (if applicable)

Please address all guiding points presented in the Call document/Programme Guide under the award criterion 'Quality of the partnership and the cooperation arrangements'.

Describe the participants (Beneficiaries, Affiliated Entities, Associated Partners and others, if any) and explain how they will work together to implement the project. How will they bring together the necessary expertise? How will they complement each other?

In what way does each of the participants contribute to the project? Show that each has a valid role and adequate resources to fulfil that role.

2.2.2 Consortium management and decision-making

Consortium management and decision-making (if applicable)

Explain the management structures and decision-making mechanisms within the consortium. Describe how decisions will be taken and how regular and effective communication will be ensured. Describe methods to ensure planning and control.

Note: *The concept (including organisational structure and decision-making mechanisms) must be adapted to the complexity and scale of the project.*

Award criteria - Impact

Sustainability, impact and dissemination of the expected results

→ Go to the
Programme Guide –
there might be
differences between
the strands!

Exploitation

- How the outcomes of the project will be used by the partners and other stakeholders; how multiplier effects will be ensured and it provides means to measure exploitation within the project funding time and after.

Dissemination

- Clear and efficient plan for the dissemination of results, appropriate activities and their timing, tools and channels to be spread effectively to all relevant stakeholders and non-participating audience, reaching out and attracting relevant stakeholders to the outcomes within and after the project's funding time.

Impact

- Tangible impact on its target groups and relevant stakeholders at local, national or regional level,
- Measures, goals and indicators to monitor progress and assess the expected impact at individual, institutional and systemic level.

Open access

- Materials, documents and media produced freely available and promoted through open licenses and without disproportionate limitations.

Sustainability

- How the project results will be sustained financially and institutionally and how the local ownership will be ensured.

Award criteria – Impact

3.1 Impact and ambition

Impact and ambition

Please address each guiding points presented in the Call document/Programme Guide under the award criterion 'Impact'.

Define the expected short, medium and long-term effects of the project. Who are the target groups? How will the target groups benefit concretely from the project and what would change for them?

3.2 Communication, dissemination and visibility

Communication, dissemination and visibility of funding

Describe the communication and dissemination activities which are planned in order to promote the activities/results and maximise the impact (to whom, which format, how many, etc.). Clarify how you will reach the target groups, relevant stakeholders, policymakers and the general public and explain the choice of the dissemination channels.

Describe how the visibility of EU funding will be ensured.

3.3 Sustainability and continuation

Sustainability, long-term impact and continuation

Describe the follow-up of the project after the EU funding ends. How will the project impact be ensured and sustained?

What will need to be done? Which parts of the project should be continued or maintained? How will this be achieved? Which resources will be necessary to continue the project? How will the results be used?

Are there any possible synergies/complementarities with other (EU funded) activities that can build on the project results?

To be improved ...

- ✓ Weak needs analysis
- ✓ Innovation not visible
- ✓ Subcontracting Table and Events Table not filled-in
- ✓ Discrepancies between Global Timetable and the description of each Work Package (WP)
- ✓ Discrepancies between Part B and Part C
- ✓ In Strand 1, missing or too few newcomers, not well justified
- ✓ Confusion between tasks / milestones / indicators / deliverables and other technical terms *
- ✓ Logical Framework Matrix (LFM) missing or not correctly completed *

Some technical terms ...

- ✓ **Objectives** is what you will achieve in the project period
- ✓ **Implementation** is how you will do your project in the project period
- ✓ **Task** refers to any activity that has a definite outcome associated with it
- ✓ **Deliverables** are the final products/results of your project, those justifying spending public money to fund the project
- ✓ **Milestone** is a significant step in the successful production of a deliverable
- ✓ **Impact** is spreading (**dissemination**) and use (**exploitation**) of your **results** during and after project, including beyond the original consortium
- ✓ **Communication** is everything you do to inform about and get attention to your project during the project period

Don't forget the Logical Framework Matrix!

NARRATIVE SUMMARY OF THE INTERVENTION LOGIC	OBJECTIVELY VERIFIABLE INDICATORS	MEANS OF VERIFICATION	IMPORTANT ASSUMPTIONS AND PREREQUISITES
Goal (general objective) <i>Identify the broader objective to which this project contributes</i>			
Purpose (specific Objectives) <i>List the specific objectives that projects shall achieve</i>			
Outputs (deliverables) <i>List the deliverables (grouped in work packages) that the project is committed to produce. These must be stated as results.</i>			
Activities: <i>List the key activities to be carried out (grouped in work packages) and in what sequence, in order to produce the expected results.</i>			

Example for filled-in LFM

NARRATIVE SUMMARY OF THE INTERVENTION LOGIC	OBJECTIVELY VERIFIABLE INDICATORS	MEANS OF VERIFICATION	IMPORTANT ASSUMPTIONS AND PREREQUISITES
Goal (general objective) <i>To contribute to unemployment reduction in Ethiopia</i>	Comparison between the employment rate of graduates from the new curricula and graduates in general	National and regional statistics on graduates' employment	<ul style="list-style-type: none"> - Geopolitical stability of the country - Availability of the business sector to co-design the new curricula
Purpose (specific Objectives) <i>Create new curricula addressing professional profiles requested in the Ethiopian labour market</i>	% of graduates employed after 6 months and 1 year from Diploma	Statistics from each university	<ul style="list-style-type: none"> - Interest of the Ministry in fostering digital courses and supporting the e-platform - Ministry favouring agreements with business for effective students' placement
Outputs (deliverables) <i>WP 3: Accreditation of 8 new bachelors (2 x HEI) jointly designed by academia and business</i> <i>WP 4: Upgraded skills for 20 academic staff x HEI</i> <i>WP5: Implementation of a students' placement system</i> <i>WP 6: Creation of a learning platform to deliver some digital modules</i> <i>WP 7: Recruitment of 50% of the students among vulnerable groups (such as internal displaced people, girls, students with physical handicap)</i> <i>WP 8: Creation of a system keeping track of students' employment after graduation</i>	<ul style="list-style-type: none"> - 200 students enrolled in the first edition of the 8 new degrees - 20 teachers trained in each HEI - 20% of e-learning courses - 20 new textbooks drafted - 75% of the enrolled students having attended an internship before graduation 		

Indicators must be targeted in terms of quantity and time !

Budget Tables - Instructions

		<i>FILL IN THE VALUES BELOW BEFORE STARTING:</i>
Insert the name of your call :		
Insert the acronym of your project :		
Maximum grant amount as stipulated in the call :		TYPE HERE THE MAXIMUM GRANT AMOUNT
Maximum co-financing rate as stipulated in the call :		TYPE HERE THE MAXIMUM CO-FINANCING RATE
The document which will be created with format .XLSX will be saved in the same folder where this workbook .XLSM is currently placed.		<div>Create XLSX document</div> <div>Double-Click to activate</div>

You can customize here the categories of Employees that correspond to your organisation (example: Senior Staff, Junior Staff, ...).
Please, note that this definition is common to all Work Packages for all Beneficiaries.

A. DIRECT PERSONNEL COSTS	
A1. Employees (or equivalent) person months (you can change the types based on your structure)	
Type 1	
Type 2	
Type 3	
Type 4	
Other	

max. co-financing rate: 90 %

Budget Tables – Beneficiaries (BE) and WP

List of Beneficiaries and Affiliated Entities				Actions (double-click to activate)	
BE NR/AE	BE/TP name	Acronym	Country	APPLY CHANGES	Add a Beneficiary
BE 001				Remove this Beneficiary	Add an Affiliated Entity

List of Work Packages		Actions (double-click to activate)	
WP Nbr	WP Label	APPLY CHANGES	Add a Work Package
WP 001		Remove this Work Package	

Budget Tables – Costs for each Beneficiary (BE)

BE 001		BE 001			BE 001	
		UNITS	COST PER UNIT	BENEFICIARY TOTAL COSTS		BE+AE TOTAL COST
Total WORK PACKAGES:				-	-	
WP 001	A. DIRECT PERSONNEL COSTS				-	-
	A1. Employees (or equivalent) person months				-	-
	Type 1				-	-
	Type 2				-	-
	Type 3				-	-
	Type 4				-	-
	Other				-	-
	A.2 Natural persons under direct contract				-	-
	A.3 Seconded persons				-	-
	A.4 SME Owners without salary				-	-
	A.5 Volunteers				-	-
	B. Subcontracting costs (please specify details under worksheet "Comments")				-	-
	C. Purchase costs				-	-
	C.1 Travel and subsistence per travel or day				-	-
	Travel				-	-
	Accommodation				-	-
	Subsistence				-	-
	C.2 Equipment (please refer to the Depreciation Cost sheet)				-	-
	C.3 Other goods, works and services				-	-
	Consumables				-	-
	Services for Meetings, Seminars				-	-
	Services for communication/promotion/dissemination				-	-
	Website				-	-
	Artistic Fees				-	-
	Other (please specify details under worksheet "Comments")				-	-
	D. Other cost categories				-	-
	D.1 Financial support to third parties				-	-
	TOTAL DIRECT COSTS INCLUDING SUBCONTRACTING (A+B+C+D)				-	-
	E. Indirect costs 7%				-	-
	TOTAL COSTS (A+B+C+D+E) -				-	-

What can be improved concerning the budget?

- ✓ **Too high** share of **Staff costs**
- ✓ **Staff costs inflated** (both in quantity and in monthly rate)
- ✓ **No equipment** for **newcomers**
- ✓ **Too limited** purchase of **specialised equipment** vs generic material (laptops, photocopiers, etc.)
- ✓ Need to **ensure value for money**: reflect objectively if the **outcomes** you propose are **worth the amount you request**
- ✓ **No depreciation**: the whole amount of the **equipment** is supported by the grant, provided it is **purchased 12 months before the end** of the project
- ✓ Pay attention to copy to **Part A** the very **exact amounts** of the **Detailed Budget Table** (Excel)

Key words for a competitive application



Coherent in its entirety

- avoid contradictions; avoid "patchwork"



Concrete

- use examples, justify your statements, bring evidence



Clear

- follow the questions and answer them in the right order



Simple language

- also complex subjects can be explained in a plain language. Keep most sentences 10-15 words long.



Explicit

- do not take anything for granted; do not assume experts will always understand; avoid abbreviations or explain them the 1st time



Rigorous

- the application is the basis on which your project will be implemented; it is also the cornerstone of your partnership commitment



Focused

- stick to what is asked



Complete

- ensure you have followed all the instructions and that the proposal fulfils all the mandatory requirements



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Deadline & Practical information

Deadline: 8 February 2024, 17:00 (Brussels time)

- ✓ [Online info session](#) by EACEA, 30 November 2023
- ✓ [Programme Guide](#)
- ✓ [Funding and Tender Opportunities Portal \(FTOP\)](#):
 - [Strand 1: Fostering access to cooperation in higher education](#)
 - [Strand 2: Partnerships for transformation in higher education](#)
 - [Strand 3: Structural reform projects](#)
- ✓ [Standard application form \(ERASMUS BB and LSII\)](#)
- ✓ [Logical Framework Matrix](#)
- ✓ [Guide for applicants](#)
- ✓ [How to manage your lump sum grants](#)
- ✓ [Lump Sum MGA](#)



Thank you for your attention

