



# Central European Joint Infodays 2023

Training seminar focusing on the Erasmus+ centralised actions in higher education and cooperation with partner countries.

## 4–5 December 2023





# Central European Joint Infodays 2023

Training seminar focusing on the Erasmus+ centralised actions in higher education and cooperation with partner countries.

## 4–5 December 2023



# Jean Monnet

**Veronika Haberlandová**

Slovak Academic Association for International Cooperation  
Slovakia

**Andrea Čajková, Marta Kuhnová**

University of Ss. Cyril and Methodius in Trnava, Slovakia

# What is Jean Monnet?



Study of Europe in its entirety, with a particular emphasis on the **EU dimension**, from an internal but also from a global perspective

**EU** studies

enhancing awareness of the **European Union**

Jean Monnet actions contribute to spread knowledge about the **European Union** integration matters.

# Jean Monnet types



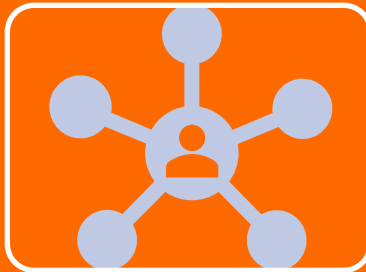
## Higher Education Institutions

- Modules
- Chairs
- Centres of Excellence



## Other fields of Education and Training

- Teacher Training
- Learning EU initiatives



## Policy Debate

- Thematic networks
- An Economy that Works for People (internal)
- EU-Latin America (external)
- EU-Africa (external)



2023.  
INFODAYS.  
EU



# Module

- **short teaching programmes or courses** in the field of European Union studies
- minimum duration of **40 teaching hours** per academic year
- **one** particular **discipline** in European studies or be **multidisciplinary** in approach
- direct contact hours (no individual tutorials)
- short specialised or **summer programmes** (distance learning)

# Chair

- **teaching posts** with a specialisation in European Union studies
- held by only **one professor** (permanent staff members)
- minimum **90 teaching hours** per academic year
- **additional hours** and support of **other staff** possible

# Centre of Excellence

- focal points of **competence and knowledge** on EU subjects
- **synergies** between the various disciplines and resources in European studies
- reaching out to students from faculties **not normally dealing with EU issues**
- **only one** at a time per HEI
- should seek to become **structured centres** providing EU specific high level knowledge



# Specifications

1. **single HEI** application
2. HEIs from **all countries except** Belarus and Russian Federation
3. duration: **3 years**
4. maximum grant:
  - module: 35 000 €
  - chair: 60 000 €
  - centre of excellence: 100 000 €
5. co-financing : **75 %** (module, chair); **80 %** (centre of excellence)
6. funding model: **fixed lump sum** (module, chair); **customized lump sum** (centre of excellence)



# Networks

1. in HE sector

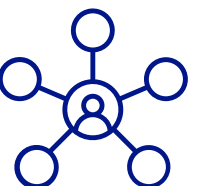
2. in other fields of education and training

- collect, share and discuss among the partners research findings, content of courses and experiences, products
- establish a tool allowing the partners to share their academic works and run peer review exercises

**1. An Economy That Works for People (internal EU issue)**

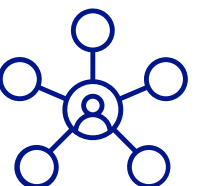
**2. EU – Latin America (foreign policy issue)**

**3. EU – Africa (foreign policy issue)**



# Specifications

1. application: 10 – 12 partners (depending on type of network)
2. HEIs from: **EU member states or third countries associated to the programme + third countries not associated to the programme**  
(depending on type of network, specific regions)
3. duration: **3 years**
4. maximum grant: **1 000 000 €** (internal) **1 200 000 €** (external)
5. co-financing : **80 %**
6. funding model: **customized lump sum**



# Application process

- application form: **Funding & Tender Opportunities** (FTOP)  
<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home>
- not yet open (except LI), deadline **1 February 2024, 17:00 CET**
- [example Jean Monnet 2023](#)
- PIC number
- **help:** IT Helpdesk, Online Manual, FAQs

# Lump sums models

## Fixed lump sum

### Module

according to teaching hours (120-360) and countries:

CZ, HU, SK: 18 000 € – 35 000 €

AT: 33 000 € – 30 000 €

### Chair

according to teaching hours (270-750) and countries:

CZ, HU, SK: 30 000 € – 60 000 €

AT: 55 500 € – 60 000 €



1. fixed lump sum
2. customized lump sum

## Customized lump sum

### Other JMO actions

determined for each grant based on the estimated budget proposed by the applicant after assessment a lump sum will be established (80 % of estimated budget) following the maximum for each action



# Application at FTOP

- register via **EU login**
- use **PIC** of your HEI
- **Part A**: online application form
- **Part B**: download, fill, upload (different for fixed and customized LS)
  - Excel sheet for budget
  - Word document for content
  - annexes

# Award criteria

Criterion	Points
Relevance of the project	25
Quality of the project design and implementation	25
Quality of the partnership and cooperation arrangements	25
Impact	25
Total	100

**to be eligible for funding = 70 points AND minimum 15 points in each criterion**

# Relevance of the project

- the extent to which the proposal meets the **objectives** of the Jean Monnet action
- how it addresses **EU Studies**
- the extent the proposal reaches priority **target groups**
- the relevance of the proposal to the **priority subject** as defined in the call (networks)



# Quality of the project design and implementation

- **methodology**: quality, novelty and feasibility of the project itself and the viability of the proposed methodology
- **monitoring** and evaluation strategy
- **work** programme / **packages**
- quality of the proposed model for feeding EU policy (network)

# Quality of the partnership and cooperation arrangements

- level of **competence** and added value of the team
- profile and **expertise** of the **members of the team** in European Union studies (Chair, CofE)
- **cooperation arrangements** inside the Higher Educating Institution and distribution of roles (CofE)
- internal organisation of the **partnership** (network)

# Impact

- the expected **impact** of the project by having long lasting effects
- **dissemination** and communication
- the extent to which the dissemination tools foreseen will reach the target audience
- **sustainability** and **continuation**

# Jean Monnet Action 2023 Selection Results



Total budget Available

**26 mio EUR**



Total applications received

**1125**



Total applications selected

**402**

## 1. Actions in the field of higher education - 339

Modules selected: 231

Chairs selected: 69

Centres of Excellence selected: 39

## 2. Actions in other fields of education & training - 54

Teacher training: 10

EU Learning Initiative: 44

## 3. Jean Monnet Policy Debate - 9

Networks 9

# Indicative Roadmap – Jean Monnet Call 2024

STEPS	DATES
Publication of the call 2024	November 2023
Deadline for submission of applications	1 February 2024
Evaluation period	April – June 2024
Notification of results to applicants	Max. 6 months after submission deadline
Preparation of Grant Agreement/Decision	Max. 9 months after submission deadline



# Jean Monnet Actions Budget 2024



Total Budget available:

**25,751,670 EUR**

- **Teaching activities:** **12,151,670 EUR**  
(Modules, Chairs, Centres of Excellence)
- **Other fields of education and training:** **7,000,000 EUR**  
(Teacher Training, Learning EU Initiatives)
- **Policy Debate:** **6,600,000 EUR**  
(Networks for higher education Institutions, Networks for schools and VETs)

# Tips for Applications

- **Be coherent!**

Avoid contradictions and “cut and paste” style applications

- **Be explicit!**

Take nothing for granted and don't assume that experts have prior knowledge in your area. Avoid abbreviations or explain them.

- **Be clear!**

Read the questions carefully, provide information in the correct order as indicated in the form.

- **Be concrete!**

Use examples, justify your claims, provide evidence.

- **Be realistic!**

The application is the basis of your project to be; it is also the cornerstone of the commitment you will sign.

- **Keep it simple!**

Use short sentences, vary the length if you wish to make it more interesting but keep it simple and focused.

- **Remain focused!**

Concentrate exclusively on what is asked of you.

- **Double-check your proposal!**

Make sure you have followed all instructions and the proposal meets all mandatory requirements.

# Sources

- [Programme Guide](#)
- [Funding & Tender Opportunities](#)
  - [Online Manual](#)
- [Erasmus+ Project Results](#)
- [Erasmus+ Programme: Jean Monnet Actions overview](#)
- [Jean Monnet Activities Database](#)



2023.  
INFODAYS.  
EU

- [EACEA-AJM@ec.europa.eu](mailto:EACEA-AJM@ec.europa.eu)





# Thank you for your attention

**Jean Monnet**

**Veronika Haberlandová, [veronika.haberlandova@saaic.sk](mailto:veronika.haberlandova@saaic.sk)**

Slovak Academic Association for International Cooperation  
Slovakia

